Finalist Registration Guidelines
Texas Science & Engineering Fair (TXSEF) 2022

The Texas Science & Engineering Fair (TXSEF) 2022 is planned as a hybrid research competition in which finalists will compete virtually for the first round March 4-9, 2022, and in-person at Texas A&M University for the second and third rounds (Blue Ribbon) pending COVID-19 and University restrictions March 26, 2022. The competition will follow the guidelines set forth by the Society for Science at the Regeneron International Science and Engineering Fair (ISEF) to determine eligibility. All finalists are required to complete a virtual display within the platform. Finalists that are in-person will also be required to provide a physical display board for the finalist exhibit hall. All displays will undergo Display & Safety inspection. The TXSEF team worked closely with the Scientific Review Committee (SRC) and Display & Safety (D&S) to establish how projects will be judged at the 2022 TXSEF. These guidelines were established to allow for remote judging through a digital medium as well as in-person judging.

Before registering as a TXSEF finalist:
1. Read these guidelines thoroughly.
2. Finalists, teachers, and parents need to determine who is paying the finalist(s) participation fee. Participants who select self-pay will submit the $35 registration fee online with a credit card immediately at the end of their registration. Any district or school paying on behalf of finalist(s) will need to contact TXSEF at txsef_registration@tamu.edu to receive payment instructions after all for whom they are paying have registered.
3. Review the rubric in the guide to better understand how your virtual display board and physical display board will be judged.
4. Team Projects
   - If students are part of a team project, every team member must apply individually.
   - Team projects will need to designate one team member as the team lead. The team lead is in charge of submitting all required items (virtual display board/physical display board and project overview video).

REQUIRED Items:
I. Scienteer
   a. Finalists MUST log in to Scienteer within 24 hours of being advanced by their Regional Fair to confirm a category and make any changes to the information listed in Scienteer. Once all information has been confirmed by the finalist or a teacher, no changes will be allowed.
   b. Finalists should log in to their Scienteer account daily to monitor status and check for any messages from the SRC. The final deadline for SRC approval in Scienteer is 5:00 p.m. (CST) on March 1, 2022. Finalists waiting until the last-minute risk not being approved before the deadline which will automatically disqualify them from TXSEF participation.
II. Application
   a. Every finalist must officially register for TXSEF on the last page in Scienteer. Upon confirming information, prompts will guide you to the external TXSEF registration website.
   b. When creating your TXSEF account you MUST use the same email address used in Scienteer. Finalists will not be able to create an account using any other email address. If you have forgotten your password, you will be able to reset it.
   c. Pay all fees to participate in TXSEF.
i. Finalists, teachers, and parents will need to determine who is paying the finalist(s) participation fee because refunds will not be possible.

ii. The fee is $35.00 per student, and personal checks will not be accepted.

iii. Any district or school paying on behalf of finalist(s) will need to contact TXSEF at txsef_registration@tamu.edu to receive payment instructions after all students for whom they are paying have registered.

iv. Registration is considered incomplete until payment is received.

v. The fee must be paid by March 2, 2022, to participate in TXSEF. Exceptions will be allowed for school districts making payments of behalf of students.

III. Submissions

a. All submissions must be submitted during registration. Registration is considered incomplete until all required submissions are received.

b. The submission deadline is March 1, 2022, 11:59 p.m. (CST). No extensions or exceptions will be allowed, no exceptions.

c. After the submission deadline, projects will then be locked for Display & Safety inspection prior to competition. Projects that fail to submit revised paperwork in a timely manner will not be eligible for participation in TXSEF 2022.

d. Finalists must submit a virtual poster board (PDF format) and project overview video for Round 1. Students can submit a limited number of lab notes, which is optional.

e. Finalists who advance to Round 2 / Blue Ribbon are expected to compete in-person at Texas A&M University and provide a physical display board (project poster) as well as be interviewed in-person by TXSEF judges.

Judges will evaluate the following:

1. Project Display Board

   a. Virtual Display Board (Round 1, Online)

   ▪ The virtual display board represents the project poster used during the in-person fair.
   ▪ Finalists are welcome to make the board look like the one used for the in-person fair, but they must use the TXSEF poster template. This is an example project board template for students. Finalists may change colors, text box sizes, move panels, etc.
   ▪ The template includes additional guidelines (note: students are not allowed to change the size of the template or add additional pages. Students are allowed three 48” x 36” slides).
   ▪ The virtual display board MUST include the Official SRC Approved Abstract from Scienteer as well as Form 1C (Regulated Research Institutional/ Industrial Setting Form) and Form 7 (Continuation/ Research Progression Projects Form), if required for project. These forms are found on the Scienteer Dashboard (left side of screen) and can be downloaded as PDFs. Failure to include these required documents may result points being deducted during judging.
   ▪ Many images found on the web are copyrighted. Only use images for which you have the express permission of the photographer/stock image company, and credit the image as required by copyright.
   ▪ Virtual display boards are not allowed to have any:
     ◆ Animations or active hyperlinks. Remember: NO hyperlinks!
     ◆ References to an institution or mentor that supported the work or to any patents pending other than what is displayed on Form 1C on slide 3.
     ◆ Personal information such as email address, home address or phone number.
   ▪ The final poster board presentation should be saved as a PDF for submission.
• All virtual project boards must conform to the same D&S rules as if placed on a physical poster for judges and the public. Passing a Display & Safety inspection will be required to compete.

Avoid these common mistakes on the virtual poster board:
• Student name on the first slide
• Clickable links or hyperlinked URLs
• Adding more pages than allowed
• Pictures of logbook pages
• Only using links to credit sources

b. Physical Display Board (Round 2 and Blue Ribbon, In-Person)
• Finalists who advance to Round 2 and Round 3 (Blue Ribbon) will be required to provide a physical display board (project poster)
• The physical display board MUST include the Official SRC Approved Abstract from Scienteer as well as Form 1C (Regulated Research Institutional/Industrial Setting Form) and Form 7 (Continuation/Research Progression Projects Form), if required for project. These forms are found on the Scienteer Dashboard (left side of screen) and can be download as PDFs. Failure to include these required documents may result points being deducted during judging.
• All physical display boards must conform to D&S rules to be displayed for judges and the public. Passing a Display & Safety inspection will be required to compete.

2. Presentation
   a. Project Overview Video (MUST not exceed 4 minutes) – (Round 1, Online)
• Video should summarize the project at a high level and still be understood by a general core audience.
• While judges will have access to this video, it will not be the focus of their project review. Therefore, the video should not include key information omitted in other submitted items.
• If a project is best explained by showing a demonstration, you may include this in the project overview video. This video must meet all Display & Safety regulations.
• Physical poster boards are not necessary in videos because all Round 1 judges will have access to the virtual poster board.
• Only MP4, MPG, MPEG, MOV, and WMV video files are accepted. MP4 or MOV files are recommended.

Project Overview Video Tips
The video DOES NOT NEED a physical poster board because judges will have access to virtual poster boards.

Reference the Judging Rubrics: Science/Engineering included in this guide to become familiar with how project overview videos will be judged. Additional suggestions include:
♦ Introduce Yourself: State your full name, your city and your school. Rather than reciting your project title, consider explaining your project in a single sentence.
♦ Explain Your Project by Key Points: What did you do? What did you find? What conclusions did you draw?
♦ Any props or visuals used must follow Display & Safety guidelines.
♦ Only student researchers of the project are allowed in the video. Parents are not allowed!
Best Practices for Filming:
Videos will not be edited after submission. To ensure videos are the best representation of the work, keep these best practices in mind:
➢ Dress appropriately, as if being interviewed by a judge.
➢ Film in a well-lit and non-distracting environment so the viewer’s focus stays on you and your work.
➢ Remove or avoid distractions such as a moving fan in the background.
➢ For best results, film horizontally (landscape).
➢ Keep the camera still and in place during filming.
➢ Speak clearly and loudly and avoid long pauses.
➢ Do not increase the speed of the video to stay within 4 minutes.
➢ Watch the video before submitting to ensure the lighting is appropriate and the audio is clear and does not have excessive background noise.

b. Project Presentation: Interview (Round 2 and Blue Ribbon, In-Person)
   ▪ Finalists will be interviewed during the Round 2 and Blue Ribbon judging.
   ▪ Finalists should convey an understanding of their project’s basic science, interpretation and limitations of the results and conclusions.
   ▪ If a team project, all team members should demonstrate significant contributions and understanding of the project.
   ▪ Reference the Judging Rubrics: Science/Engineering included in this guide.

3. Lab Notes (OPTIONAL)
   ▪ TXSEF does not require any project to submit a laboratory notebook. However, a finalist may upload a maximum of four individual pages (saved as four separate PDF files; one page = one PDF file) from a lab notebook to provide evidence of its use for Round 1, Online.
   ▪ All Round 1 judges will have access to these optional lab notes, just as they would at a finalists’ booth during an in-person fair. However, key information must be provided in the required materials as previously outlined since lab notes are supplemental. A maximum of four pages is allowed in order to protect your intellectual property.
   ▪ Lab notes may be provided for Round 2 and Blue Ribbon judging and must conform to the Display & Safety guidelines.

Payment
   a. Finalists, teachers and parents need to determine who is responsible for the $35.00 finalist(s) participation fees because refunds are not possible.
   b. Individuals paying for themselves must pay online via credit card. Personal checks and cash will not be accepted.
   c. Any district, school or regional fair paying on behalf of finalist(s) will need to contact TXSEF at txsef_registration@tamu.edu to receive payment instructions. Please be aware if you are paying on behalf of a student they must register FIRST before payment can be accepted.
   d. Payment instructions are provided beginning on Page 17 of this document.
Judging Rubrics: Science / Engineering

Science

I. Research Question (10 pts)
- clear and focused purpose
- identifies contribution to field of study
- testable using scientific methods

II. Design and Methodology (15 pts)
- well-designed plan and data collection methods
- variables and controls defined, appropriate and complete

III. Execution: Data Collection, Analysis and Interpretation (20 pts)
- systematic data collection and analysis
- reproducibility of results
- appropriate application of mathematical and statistical methods
- sufficient data collected to support interpretation and conclusions

IV. Creativity (20 pts)
- project demonstrates significant creativity in one or more of the above criteria

V.a. Presentation: Virtual/Physical Poster Board (10 pts)
- key information provided on board
- clarity of graphics and legends
- supporting documentation displayed

V.b. Presentation: Student Video/Interview (25 pts)
- clear, concise, thoughtful description of project
- understanding of basic science relevant to project
- understanding interpretation and limitations of results and conclusions
- degree of independence in conducting project
- recognition of potential impact in science, society and/or economics
- quality of ideas for further research
- for team projects, contributions to and understanding of project by all members
Judging Rubrics: Science / Engineering

Engineering
I. Research Problem (10 pts)
• description of a practical need or problem to be solved
• definition of criteria for proposed solution
• explanation of constraints

II. Design and Methodology (15 pts)
• exploration of alternatives to answer need or problem
• identification of a solution
• development of a prototype/model

III. Execution: Construction and Testing (20 pts)
• prototype demonstrates intended design
• prototype has been tested in multiple conditions/trials
• prototype demonstrates engineering skill and completeness

IV. Creativity (20 pts)
• project demonstrates significant creativity in one or more of the above criteria

V.a. Presentation: Virtual/Physical Poster Board (10 pts)
• key information provided on board
• clarity of graphics and legends
• supporting documentation displayed

V.b. Presentation: Student Video/Interview (25 pts)
• clear, concise, thoughtful description of project
• understanding of basic science relevant to project
• understanding interpretation and limitations of results and conclusions
• degree of independence in conducting project
• recognition of potential impact in science, society and/or economics
• quality of ideas for further research
• for team projects, contributions to and understanding of project by all members
Scientific Review Committee (SRC)
The State Science Review Committee (SRC) reviews each project for eligibility. Each project must be cleared by the SRC prior to TXSEF participation. The volunteer-based SRC includes at least one biomedical scientist, one science educator, and one other member. Members of the SRC are knowledgeable about research subject matter and regulations, review required forms for entries, and address any problems before competition. The SRC looks for “red flags” that may require additional forms or project eligibility. The goal of the SRC is to ensure all projects are safe and meet the guidelines set by ISEF.

What are common SRC red flags?
- Human Subjects
  - If you used human subjects, a consent form for each subject must be obtained and available upon request.
- Vertebrate Animals
  - If you used vertebrate animals, the vertebrate animal form must be completed.
- Hazardous Materials
- Certified Laboratories
  - Experimentation involving the culturing of potentially hazardous biological agents, even BSL-1 organisms, is prohibited in a home environment. However, specimens may be collected at home as long as they are immediately transported to a laboratory with the BSL containment determined by the affiliated fair SRC. For more information about Potentially Hazardous Biological Agents Rules please review ISEF rules.
  - The following types of studies involve BSL-1 organisms and are exempt from prior SRC review and require no additional forms:
    - Studies involving baker’s yeast and brewer’s yeast, except in rDNA studies.
    - Studies involving Lactobacillus, Bacillus thuringiensis, nitrogen-fixing, oil-eating bacteria, and algae-eating bacteria introduced into their natural environment. (Not exempt if cultured in a petri dish environment.)
    - Studies involving water or soil microbes not concentrated in media conducive to their microbial growth.
    - Studies of mold growth on food items if the experiment is terminated at the first evidence of mold.
    - Studies of slime molds and edible mushrooms.
    - Studies involving E. coli k-12 (and other strains of E. coli used solely as a food source for C. elegans) that are performed at school and are not subject to additional rules for recombinant DNA studies or use of antibiotic resistant organisms.

Is data collection after the Regional Fair allowed?
Yes. However, finalists cannot add any new procedures involving human subjects, bacteria, vertebrate animals, or anything else that would require approval and that was not approved earlier.

Display & Safety (D&S)
Display & Safety inspections include a review of all submitted materials and enforcement of the display guidelines as published in the International Rules and Guidelines. This includes meeting all of the format and size requirements, providing appropriate credits for photographs, graphs and other visuals and having any permissions of individuals depicted in any project materials (on the board or in the project overview video) available.
Judging Rounds
- Round 1 will take place from March 4, 2022 to March 9, 2022. Finalists will not be present.
- Round 2 and Round 3 (Blue Ribbon) will take place on Saturday, March 26, 2022.
  TXSEF officials will contact Round 2 finalists by email no later than March 18, 2022.

Awards
TXSEF will award first through third place winners in all 21 categories in both divisions. There will be a limited number of special awards and scholarships available to select projects. A number of students from the senior division will be selected to attend the Governor’s Science and Technology Champions Academy and Broadcom Masters finalists will be selected from the junior division. Best in the State for Life Science and Physical Sciences will be awarded to both divisions, plus an honorable mention for each award. Ten (10) projects will be selected from the senior division to advance to ISEF. Those selected for ISEF will be required to attend a mandatory meeting at a time to be announced later.

Important Dates for TXSEF
- March 1, 2022, at 5 p.m. (CST) — Final SRC approval deadline
- March 1, 2022, at 11:59 p.m. (CST) — Student registration and all submissions deadline. NO LATE SUBMISSIONS WILL BE ACCEPTED.
- March 2, 2022, at 11:59 p.m. (CST) — Participation payment deadline
- March 4-9, 2022 — Round 1 virtual judging
- March 26, 2022 — Round 2 and Round 3 (Blue Ribbon) in-person judging, Texas A&M University
- March 26, 2022 — TXSEF Awards Ceremony, Texas A&M University

Important Dates for ISEF and Broadcom MASTERS
- May 4-5, 2022 — ISEF Virtual Judging
- May 10, 2022 — ISEF In-Person Judging
- May 8-13, 2022 — Regeneron ISEF 2022 – Atlanta, GA
- June 15, 2022 — Broadcom MASTERS application deadline at 7 p.m. (CST)
Step-by-Step Registration Process

The images below are a helpful guide to the registration process. Finalists are able to return and make changes or add submissions before the March 1, 2022, deadline at 11:59 p.m. (CST). Once finalists submit their registration, no additional changes are allowed.

Registration for student finalists begins after students have confirmed information in Scienteer. The last screen in Scienteer will have a red/orange button that finalists will need to click to be directed to the TXSEF registration.

From the link provided on Scienteer, the Texas Science & Engineering Fair registration website will require finalists to Create a New Account the first time they login. Finalists must use the same email as used in Scienteer when creating their account.
Finalists should complete the **Entrant Information**:

![Entrant Information Form](image)
Complete all of the **Entrant Information** and select the “Save and Next” button:

**Anticipated Graduation Year**
- 2022

**Current Age**
- 17

**Are you a foster youth or were you at any time in the foster care system?**

This data will not be connected to individual students or shared with judges. We are collecting the data to have a better understanding of the student population we serve.

Select

---

**Save**  **Save and Next**

---

Complete the **Project Information**:

**2022 Texas Science & Engineering Fair**

**Project Title**
- Reveille Quad Solutions

**Category**
- Senior Division
- Environmental Engineering

**Team or Individual Project**
- Individual

**School Name**
- Test Texas High School

**School District**
- AUSTIN ISD

**Which of the following best describes your school?**

Public
School Address
Street Address
721 Barton Springs Rd
Line 2
City
Austin
Country
United States
State / Province
Texas
Zip / Postal Code
78704

Parent First Name *
Robert
Parent Last Name *
Marian
Parent Email *
kelly@scierteer.com
Parent Phone Number
USA - (214) 222-4040

Teacher First Name
Bev
Teacher Last Name
Molly
Teacher Email
bev@ggshkkrr.com

Please check any of the following extra-curricular activities you participate in on a regular basis.

☐ Academic Societies and Competitions
☐ Fine-Professional and Vocational Groups
☐ Sports
☐ STEM Clubs/Activities
☐ Arts and Drama
☐ Music
☐ Media and Journalism
☐ Government, Politics, and Social Activism
☐ Community and Volunteer Work
☐ Part-time Job
☐ Summer Camps
☐ Other

Are you eligible for 504 accommodations? *
This data will not be connected to individual students or shared with judges. We are collecting the data to have a better understanding of the student population we serve.

☐ Yes
☒ No

Will you require a translator or interpreter? *

☐ Yes
☒ No

After high school I plan to...

☐ Attend a 4-year college

What is your academic interest post graduation?

☐ Environmental Engineering
Finalists should answer the **General Questions**:  
- Select which Regional Fair you advanced from.  
- Identify if you already qualified for Regeneron ISEF being held May 8-13, 2022, in Atlanta, GA.  
- Use the link provided during registration to look up your High School CEEB Code, if unknown.  
- Select who will be paying for your submission.  
- If your school or school district will be paying for the registration, be sure to list the name and email of who (in your school or school district) should be emailed a copy of the registration invoice.

**What career industry interests you the most?**  
- Arts & Culture: Arts, Communication, Entertainment, Media  
- Business: Accounting, Consulting, Finance, Human Resources, Marketing & Sales, Operations  
- Engineering, Technology & Data Science  
- Entrepreneurship  
- Healthcare: Medicine, Dentistry, Nursing, Other Health Professions  
- Public Service: Education, Government, Law, Nonprofit  
- Sciences: Life, Physical  
- Other

**Would you like to receive Texas A&M University information based on your college and career interests?**  
- Yes  
- No

**Media Consent Form**  
Consent was gathered previously in Scienterra

**Which Regional Fair did you advance from?**  
- Test Texas Regional Fair

**Are you a high school student (9th-12th grade)?**  
- Yes  
- No

**Did you already qualify for Regeneron ISEF being held May 8-13, 2022 in Atlanta, GA?**  
- Yes  
- No

**What is your High School CEEB Code?**  
If you don’t know your CEEB code, please look it up HERE and then return to registration. If you are in the Junior Division or do not see your High School listed you will need to enter 000000 as the CEEB code.

**Who will be paying for your submission?**  
- PARENT/GUARDIAN/SELF  
- SCHOOL/SCHOOL DISTRICT

**Who in your school district needs to be emailed a copy of your registration invoice?**
Finalists should thoroughly read and acknowledge the TERMS & Conditions statements on the registration form:

- I understand that a $35 registration payment is required to participate, and no personal checks or cash will be accepted.
- I understand that Round 1 will take place with virtual judging from March 4-9, 2022 based on my submission items and there will not be any interviews during Round 1.
- Students that advance to Round 2 will be notified by EMAIL no later than March 18, 2022. It is my responsibility to check my email for notification status. TXSEF will try to notify students advancing to Round 2 on March 11, 2022 if possible.
- Round 2 and Blue Ribbon Judging will take place in-person at Texas A&M University on March 25 & 26, 2022. My attendance is required to be judged. There is virtual contingency pending state and university restrictions.
- I understand if I advance to Round 2 that I will be required to bring a PHYSICAL poster board that meets all ISEF guidelines, along with a copy of my official abstract to put on display. In the past abstracts have been provided but will not be provided in 2022. View ISEF Guidelines.
- I give permission for my research to be shared with Judges and relevant TXSEF team members for the purpose of evaluating the project.
- I will not contest in any manner decisions made by the TXSEF staff or judges.
- I understand that participation in a competition of this nature allows for and permits a certain amount of subjectivity in these decisions.
- I agree and understand that judges must evaluate certain aspects of my research that are objective, and they also evaluate interpretive aspects of my entry which are qualitative in nature.

**Ethics Statement**

Student researchers, as well as adults who have a role in their projects, are expected to maintain the highest ethical standards. These include, but are not limited to:

- **Integrity.** Honesty, objectivity, and avoidance of conflicts of interest are expected during every phase of the research. The project should reflect independent research done by the student(s), and represent only one year’s work.
- **Legality.** Compliance with all federal, country, state and local laws is essential. All projects must be approved by a Scientific Review Committee (SRC), and when necessary must also be approved by an Institutional Review Board (IRB), Institutional Animal Care and Use Committee (IACUC), and/or Institutional Biosafety Committee (IBC).
- **Respect for Confidentiality and Intellectual Property.** Confidential communications, as well as patents, copyrights, and other forms of intellectual property must be honored. Unpublished data, methods, or results may not be used without permission, and credit must be given to all contributions to research.
- **Stewardship of the Environment.** It is the responsibility of the researcher(s) and the adults involved to protect the environment and its organisms from harm. All projects involve some amount of risk. Everyone is expected to recognize the hazards, assess the risks, minimize them, and prepare for emergencies.
- **Animal Care.** Proper care and respect must be given to vertebrate animals. The guiding principles for the use of animals in research includes the following “Four R’s”: Replace, Reduce, Refine, Respect.
- **Human Participant Protection.** The highest priority is the health and well-being of the student researcher(s) and human participants.
- **Potentially Hazardous Biological Agents (PHBAs).** It is the responsibility of the student and adults involved in the project to conduct and document a risk assessment and to safely handle and dispose of organisms and materials.

Scientific fraud and misconduct are not condoned at any level of research or competition. Plagiarism, use or presentation of other researchers' work for one's own, and fabrication or falsification of data will not be tolerated. **Fraudulent projects will be automatically disqualified.**
Finalists and Parents/Guardians should read and sign the Terms of Use and the WAIVER, INDEMNIFICATION, AND MEDICAL TREATMENT AUTHORIZATION documents on the registration application.
Project Submissions:

- Select the type of project: Individual or Team.
- Upload Project Overview Video (maximum 4 minutes).
- Reference the official TXSEF poster template to upload the Digital Board. Must be in PDF format!
- Upload up to four individual pages of lab notes. (OPTIONAL)

Individual Project Submission:

What type of project is this? *

Select

Select

Individual

Team

Upload a 3 to 4 minute Project Overview Video for judges to learn about your project and research. *

TXSEF will only accept .MP4, .MPG, .MPEG, .MOV, .MOV, .WMV. It is recommended to use .MP4 or .MOV formats.

You video may not be longer than 4 minutes and you are not allowed to increase the clip speed.

Choose File | No file chosen

Digital Board *

Only the official TXSEF poster template will be accepted. To download the template click HERE. Do not change the size of the poster template or add additional slides/pages.

- Read the template directions fully before creating the poster.
- All completed templates must be submitted in PDF format. No other versions will be accepted.
- You must include your OFFICIAL approved abstract which can be found in Scienteer.

Choose File | No file chosen

Upload up to four individual pages of lab notes. (OPTIONAL)
Team Project Submission:

➢ If the project is a Team Project, identify the Team Lead who will be responsible for submitting the Project Overview Video and Digital Board for the entire team.

What type of project is this? *

Team

Are you the Team Lead? Only one person on each team can be the Team Lead. *

Yes
No

Upload a 3 to 4 minute Project Overview Video for judges to learn about your project and research. *

TXSEF will only accept .MP4, .MPG, .MPEG, .MOV, .MOV, .WMV. It is recommended to use .MP4 or .MOV formats.

You video may not be longer than 4 minutes and you are not allowed to increase the clip speed.

Choose File  No file chosen

Digital Board: *

Only the official TXSEF poster template will be accepted. To download the template click HERE. Do not change the size of the poster template or add additional slides/pages.

Payment Instructions:

➢ Once finished with submissions, select Add to Cart.
➢ Review and Checkout.
Payment by School or District:
➢ If the school pays participation fees for finalists, stop here and then inform your teacher that the TXSEF registration is complete so the school can pay the participation fees.
➢ Any district or school paying on behalf of finalist(s) will need to contact TXSEF at txsef_registration@tamu.edu to receive payment instructions after all students for whom they are paying have registered.

Payment by Parent or Guardian:
➢ If the school does not pay participation fees, have a parent or guardian pay the participation fee with a credit card.
➢ Registration is considered incomplete until payment is received.
➢ The fee must be paid by March 2, 2022, to participate in TXSEF. Exceptions will be allowed for school districts making payments on behalf of students.

Select **Process** the payment which will submit your TXSEF Registration and click **OK**. **Note that you will not be able to make changes, once submitted.**
Invoices and Payment Confirmation:
Finalists will be able to view the registration invoice and confirmation of payment received by selecting “Invoices” from the menu on the left side of the screen. The invoice and application can be printed from this screen. If finalists have any questions or concerns, please contact: txsef_registration@tamu.edu

Registration Assistance
For any questions about TXSEF registration that is NOT related to payment or Scienteer, use the live chat feature. The chat box is located in the bottom right-hand corner of the registration website. Representatives are available to answer questions Monday - Friday from 8 a.m. – 5 p.m. (CST). Finalists waiting until the last minute to register risk not completing registration before the deadline, which will automatically disqualify their TXSEF participation.

For other TXSEF inquiries, contact the appropriate division below:
- General Information: txsef@tamu.edu
- Display & Safety: txsef_ds@tamu.edu
- Scientific Review Committee: txsef_src@tamu.edu
- Payment Process: txsef_registration@tamu.edu
- For Scienteer, your TEACHER must contact: support@scienteer.com